## Business

## Plan

[YEAR]

## A place where you buy emotions

Information provided in this business plan is unique to this business and confidential; therefore, anyone reading this plan agrees not to disclose any of the information in


## Executive Summary

Vision Statement
Mission Statement
Keys to Success
The Business
Target of the Company

Start Writing here...

## Vision Statement

Start Writing here...

Mission Statement

Start Writing here...

## Keys to Success

Start Writing here...

## The Business

Start Writing here...

## Target of the Company

Our target is to be the best and the most popular business of our type in Las Vegas and to earn a profit margin of $\$ 10 \mathrm{k}$ per month by the end of the first year.

3 Year profit forecast


# Company Summary 

The Purpose of starting a business
Company Ownership
Start-up Summary
Funding Required

Start Writing here...

## The Purpose of starting a business

Start Writing here...

## Company Ownership

Start Writing here...

## Start-up Summary

Start Writing here...

Startup cost


## Funding Required

The detailed start-up requirements, start-up expenses, total capital, and liabilities as forecasted by experts, is given below:

| Startup Expenses | Amount |
| :---: | :---: |
| Legal | \$55 300 |
| Consultants | \$0 |
| Insurance | \$32 750 |
| Rent | \$32 500 |
| Research and Development | \$32 750 |
| Equipment Expenses | \$32 750 |
| Signs | \$1250 |
| TOTAL START-UP EXPENSES | \$187300 |
| Start-up Assets | \$220 875 |
| Cash Required | \$332500 |
| Start-up Inventory | \$32 625 |
| Other Current Assets | \$232500 |
| Long-term Assets | \$235000 |
| TOTAL ASSETS | \$121875 |
| Total Requirements | \$245000 |
| START-UP FUNDING |  |
| START-UP FUNDING | \$273 125 |
| Start-up Expenses to Fund | \$151875 |
| Start-up Assets to Fund | \$123 000 |
| TOTAL FUNDING REQUIRED | \$0 |
| Assets | \$23 125 |
| Non-cash Assets from Start-up | \$18750 |
| Cash Requirements from Start-up | \$0 |
| Additional Cash Raised | \$18750 |
| Cash Balance on Starting Date | \$21875 |
| TOTAL ASSETS | \$373 125 |
| Liabilities and Capital | \$0 |
| Liabilities | \$0 |
| Current Borrowing | \$0 |


| Startup Expenses | Amount |
| :--- | :--- |
| Long-term Liabilities | $\$ 0$ |
| Accounts Payable (Outstanding Bills) | $\$ 0$ |
| Other Current Liabilities (interest-free) | $\$ 0$ |
| TOTAL LIABILITIES | $\$ 0$ |
| Capital | $\$ 620125$ |
| Planned Investment | $\$ 620125$ |
| Investor 1 | $\$ 0$ |
| Investor 2 | $\$ 0$ |
| Other | $\$ 0$ |
| Additional Investment Requirement | $\$ 0$ |
| TOTAL PLANNED INVESTMENT | $\$ 620125$ |
| Loss at Start-up (Start-up Expenses) | $\$ 313125$ |
| TOTAL CAPITAL | $\$ 251875$ |
| TOTAL CAPITAL AND LIABILITIES | $\$ 251875$ |
| Total Funding | $\$ 255000$ |
|  |  |

## Products and Services

Product Description
Service Description

Start Writing here...

## Product Description

The following is an overview of our product line by category:

Printing Products
Start writing here...

Customized Apparel
Start writing here...

Home Accessories
Start writing here...
Personal Care Accents
Start writing here...

Pet Products
Start writing here...

Specialty Gifts
Start writing here...

## Service Description

Start Writing here...
Plastic Gift Cards
Start writing here...

Customization Services
Start writing here...
V.I.P. Customer Appreciation

Start writing here...

Corporate Gift Program
Start writing here...

## 4



Market Trends
Target Market
Marketing Segmentation
Market Analysis
Product Pricing

## Market Trends

Start Writing here...

## Target Market

Start Writing here...

## Marketing Segmentation

Our customers belong to every age group. To understand the needs of our customers, Wellington Gifts \& Cards Shop has divided them into three groups, as given here:

## Marketing share



Segments
Market share

Children \& Teens 38

## Senior Citizens <br> 12

## Young \& Adults

50

The detailed marketing segmentation of our target audience is as follows:

## Young \& Adults

Start writing here...

## Senior Citizens

Start writing here...

Children \& Teens
Start writing here...

## Market Analysis

The detailed market analysis of our potential customers is given in the following table:

| Potential Customers | Growth | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | CAGR |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Children \& Teens | $48 \%$ | 22334 | 32344 | 43665 | 52544 | 66432 | $10,00 \%$ |
| Senior Citizens | $32 \%$ | 12867 | 14433 | 15999 | 17565 | 19131 | $15,32 \%$ |
| Young \& Adults | $20 \%$ | 11433 | 13344 | 16553 | 18745 | 20545 | $13,43 \%$ |
| Total | $100 \%$ | 46634 | 60121 | 76217 | 88854 | 106108 | $9,54 \%$ |

## Product Pricing

Start Writing here...

## Strategy and Implementation Summary

Competitive Analysis
Marketing Strategy
Sales Strategy

## Competitive Analysis

## Key Competitive Strategies



## Customized Services

These "tailor-made" services offer the customer a personal connection to the product that he/she is purchasing. This type of service is not commonly offered in today's retail marketplace.

## Handmade/Handcrafted Products

The handcrafted products will be designed by owner Mrs. Dora Wellington as well as outside entrepreneurs. We will showcase their crafts on consignment. This will also broaden our own product line.

## Printing Services

The added printing products service within the gift shop is unique for a gift shop. This will enable customers to bring in personal photographs and mementos or email digital images to create greeting cards, 12 -month calendars or business cards. These types of items then become personal keep-sales and one-of-a-kind type merchandise.


## Brand Identity

The proprietary products that we design will be distinguished from other products by brand labels. Our brand name merchandise makes up $50 \%$ of our present product line. Promoting "brand recognized" merchandise connects the customers to products that represent high-quality and dedicated customer service.

## Range of Product Line

Although Wellington Gifts \& Cards Shop's present product line is unique and high-end merchandise, the range of our products is considered small in relation to more established businesses. Yet these items are engaging and personable.

## Location of the Gift Shop

Because the area is in its developing stages of residential and commercial enterprise zones, business traffic is relatively slow. However with time, west midtown will undoubtedly generate a trafficflow of curious residents and outside customers.

## Marketing Strategy

Pricing Strategy
Start writing here...

## Promotion Strategy

Start writing here...

## Marketing Channels

Start writing here...

## Sales Strategy

Start Writing here...
Sales Yearly

Children And Teens Senior Citizen Young \& Adults


| Financial Year | Children And Teens | Senior Citizen | Young \& Adults |
| :--- | :--- | :--- | :--- |
| Year1 | 158745 | 895665 | 568654 |
| Year2 | 164548 | 1004512 | 658457 |
| Year3 | 186541 | 1245587 | 784512 |

## Sales Forecast

|  | Children \& Teens Senior Citizen |  | n Young \& Adults |
| :---: | :---: | :---: | :---: |
| 6.00M |  |  |  |
| 4.00M |  |  |  |
| 2.00 M |  |  |  |
|  |  | Year2 | Year3 |
| Financial Year | Children \& Teens | Senior Citizen | Young \& Adults |
| Year1 | 1887030 | 802370 | 539320 |
| Year2 | 2680320 | 815430 | 770230 |
| Year3 | 2588240 | 823540 | 1002310 |

## Detailed Sales Forecast

Start writing here...

|  | Year 1 | Year 2 | Year 3 |
| :---: | :---: | :---: | :---: |
| Unit Sales |  |  |  |
| General and Specialize Gifts | 1887030 | 2680320 | 2588240 |
| Decorative Artworks | 802370 | 815430 | 823540 |
| Customized Apparel | 539320 | 770230 | 1002310 |
| Accessories | 265450 | 322390 | 393320 |
| TOTAL UNIT SALES | 3494170 | 4588370 | 4807410 |
| Unit Prices |  |  |  |
| General and Specialize Gifts | \$140,00 | \$150,00 | \$160,00 |
| Decorative Artworks | \$600,00 | \$800,00 | \$1000,00 |
| Customized Apparel | \$700,00 | \$800,00 | \$900,00 |
| Accessories | \$650,00 | \$750,00 | \$850,00 |
| Sales |  |  |  |
| General and Specialize Gifts | \$2 149800 | \$2 784000 | \$3 383200 |
| Decorative Artworks | \$120 050 | \$194500 | \$268500 |
| Customized Apparel | \$50 110 | \$71600 | \$93000 |
| Accessories | \$139 350 | \$194 600 | \$249850 |
| Direct Unit Costs |  |  |  |
| General and Specialize Gifts | \$0,70 | \$0,80 | \$0,90 |
| Decorative Artworks | \$0,40 | \$0,45 | \$0,50 |
| Customized Apparel | \$0,30 | \$0,35 | \$0,40 |
| Accessories | \$3,00 | \$3,50 | \$4,00 |
| Direct Cost of Sales |  |  |  |
| General and Specialize Gifts | \$989 300 | \$1839 000 | \$2 679700 |
| Decorative Artworks | \$66600 | \$119 900 | \$173200 |
| Customized Apparel | \$17900 | \$35000 | \$52 100 |
| Accessories | \$19400 | \$67600 | \$115800 |
| Subtotal Direct Cost of Sales | \$1 294100 | \$1 699400 | \$2 104700 |

## Management Summary

Personnel plan
Average Salary of Employees

Start Writing here..

## Personnel plan

Start Writing here...

## Average Salary of Employees

The following table shows the forecast data about employees and their salaries for the next three years.

|  | Year 1 | Year 2 | Year 3 |
| :--- | :--- | :--- | :--- |
| Co-Manager | $\$ 85000$ | $\$ 95000$ | $\$ 105000$ |
| Accountant | $\$ 50000$ | $\$ 55000$ | $\$ 60000$ |
| Sales Executives | $\$ 187000$ | $\$ 194000$ | $\$ 201000$ |
| Decorators | $\$ 55000$ | $\$ 60000$ | $\$ 65000$ |
| Drivers | $\$ 85000$ | $\$ 95000$ | $\$ 105000$ |
| Customer Care Officer | $\$ 50000$ | $\$ 55000$ | $\$ 60000$ |
| Salesman | $\$ 245000$ | $\$ 252000$ | $\$ 259000$ |
| IT Experts | $\$ 85000$ | $\$ 95000$ | $\$ 105000$ |
| Front Desk Officer | $\$ 50000$ | $\$ 55000$ | $\$ 60000$ |
| Security Officer | $\$ 85000$ | $\$ 95000$ | $\$ 105000$ |
| Total Salaries | $\$ 435000$ | $\$ 462000$ | $\$ 489000$ |

## 7

## Financial Plan

Important Assumptions
Brake-even Analysis
Projected Profit and Loss
Projected Cash Flow
Projected Balance Sheet
Business Ratios

## Important Assumptions

The financial projections of the company are forecast on the basis of the following assumptions. These assumptions are quite conservative and are expected to show deviation but to a limited level such that the company's major financial strategy will not be affected.

|  | Year 1 | Year 2 | Year 3 |
| :--- | :--- | :--- | :--- |
| Plan Month | 1 | 2 | 3 |
| Current Interest Rate | $10,00 \%$ | $11,00 \%$ | $12,00 \%$ |
| Long-term Interest Rate | $10,00 \%$ | $10,00 \%$ | $10,00 \%$ |
| Tax Rate | $26,42 \%$ | $27,76 \%$ | $28,12 \%$ |
| Other | 0 | 0 | 0 |

## Brake-even Analysis

| Monthly Units Break-even | 5530 |
| :--- | :--- |
| Monthly Revenue Break-even | $\$ 159740$ |
| Assumptions: |  |
| Average Per-Unit Revenue | $\$ 260,87$ |
| Average Per-Unit Variable Cost | $\$ 0,89$ |
| Estimated Monthly Fixed Cost | $\$ 196410$ |

## Projected Profit and Loss

|  | Year 1 | Year 2 | Year 3 |
| :---: | :---: | :---: | :---: |
| Sales | \$309 069 | \$385934 | \$462 799 |
| Direct Cost of Sales | \$15100 | \$19 153 | \$23 206 |
| Other | \$0 | \$0 | \$0 |
| TOTAL COST OF SALES | \$15 100 | \$19153 | \$23 206 |
| Gross Margin | \$293969 | \$366781 | \$439 593 |
| Gross Margin \% | 94,98\% | 94,72\% | 94,46\% |
| Expenses |  |  |  |
| Payroll | \$138036 | \$162 898 | \$187 760 |
| Sales and Marketing and Other Expenses | \$1850 | \$2000 | \$2 150 |
| Depreciation | \$2 070 | \$2070 | \$2 070 |
| Leased Equipment | \$0 | \$0 | \$0 |
| Utilities | \$4 000 | \$4250 | \$4500 |
| Insurance | \$1800 | \$1800 | \$1800 |
| Rent | \$6500 | \$7000 | \$7500 |
| Payroll Taxes | \$34 510 | \$40 726 | \$46942 |
| Other | \$0 | \$0 | \$0 |
| Total Operating Expenses | \$188766 | \$220 744 | \$252 722 |
| Profit Before Interest and Taxes | \$105 205 | \$146 040 | \$186875 |
| EBITDA | \$107 275 | \$148 110 | \$188945 |
| Interest Expense | \$0 | \$0 | \$0 |
| Taxes Incurred | \$26838 | \$37 315 | \$47792 |
| Net Profit | \$78 367 | \$108725 | \$139 083 |
| Net Profit/Sales | 30,00\% | 39,32\% | 48,64\% |

## Profit Yearly



Gross Margin Yearly

Gross Margin


Financial Year
Gross Margin

| Year1 | 10000 |
| :--- | :--- |
| Year2 | 12000 |
| Year3 | 14000 |

## Projected Cash Flow

| Cash Received | Year 1 | Year 2 | Year 3 |
| :---: | :---: | :---: | :---: |
| Cash from Operations |  |  |  |
| Cash Sales | \$40 124 | \$45046 | \$50 068 |
| Cash from Receivables | \$7 023 | \$8610 | \$9 297 |
| SUBTOTAL CASH FROM OPERATIONS | \$47 143 | \$53 651 | \$59 359 |
| Additional Cash Received |  |  |  |
| Sales Tax, VAT, HST/GST Received | \$0 | \$0 | \$0 |
| New Current Borrowing | \$0 | \$0 | \$0 |
| New Other Liabilities (interest-free) | \$0 | \$0 | \$0 |
| New Long-term Liabilities | \$0 | \$0 | \$0 |
| Sales of Other Current Assets | \$0 | \$0 | \$0 |
| Sales of Long-term Assets | \$0 | \$0 | \$0 |
| New Investment Received | \$0 | \$0 | \$0 |
| SUBTOTAL CASH RECEIVED | \$47 143 | \$53 651 | \$55 359 |
| Expenditures from Operations |  |  |  |
| Cash Spending | \$21 647 | \$24 204 | \$26 951 |
| Bill Payments | \$13539 | \$15 385 | \$170 631 |
| SUBTOTAL SPENT ON OPERATIONS | \$35 296 | \$39 549 | \$43582 |
| Additional Cash Spent |  |  |  |
| Sales Tax, VAT, HST/GST Paid Out | \$0 | \$0 | \$0 |
| Principal Repayment of Current Borrowing | \$0 | \$0 | \$0 |
| Other Liabilities Principal Repayment | \$0 | \$0 | \$0 |
| Long-term Liabilities Principal Repayment | \$0 | \$0 | \$0 |
| Purchase Other Current Assets | \$0 | \$0 | \$0 |
| Purchase Long-term Assets | \$0 | \$0 | \$0 |
| Dividends | \$0 | \$0 | \$0 |
| SUBTOTAL CASH SPENT | \$35 296 | \$35489 | \$43882 |
| Net Cash Flow | \$11551 | \$13167 | \$15683 |


| Cash Received | Year 1 | Year 2 | Year 3 |
| :--- | :--- | :--- | :--- |
| Cash Balance | $\$ 21823$ | $\$ 22381$ | $\$ 28239$ |

## Projected Balance Sheet

| Assets | Year 1 | Year 2 | Year 3 |
| :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |
| Cash | \$184 666 | \$218525 | \$252 384 |
| Accounts Receivable | \$12613 | \$14 493 | \$16 373 |
| Inventory | \$2980 | \$3 450 | \$3920 |
| Other Current Assets | \$1000 | \$1000 | \$1000 |
| TOTAL CURRENT ASSETS | \$201259 | \$237468 | \$273 677 |
| Long-term Assets |  |  |  |
| Long-term Assets | \$10 000 | \$10 000 | \$10 000 |
| Accumulated Depreciation | \$12420 | \$14490 | \$16560 |
| TOTAL LONG-TERM ASSETS | \$980 | \$610 | \$240 |
| TOTAL ASSETS | \$198839 | \$232978 | \$267 117 |
| Liabilities and Capital |  |  |  |
| Accounts Payable | \$9 482 | \$10 792 | \$12102 |
| Current Borrowing | \$0 | \$0 | \$0 |
| Other Current Liabilities | \$0 | \$0 | \$0 |
| SUBTOTAL CURRENT LIABILITIES | \$9 482 | \$10 792 | \$12 102 |
| Long-term Liabilities | \$0 | \$0 | \$0 |
| TOTAL LIABILITIES | \$9 482 | \$10 792 | \$12 102 |
| Paid-in Capital | \$30 000 | \$30 000 | \$30 000 |
| Retained Earnings | \$48651 | \$72636 | \$96 621 |
| Earnings | \$100 709 | \$119555 | \$138401 |
| TOTAL CAPITAL | \$189 360 | \$222 190 | \$255 020 |
| TOTAL LIABILITIES AND CAPITAL | \$198839 | \$232978 | \$267 117 |
| Net Worth | \$182 060 | \$226 240 | \$270 420 |

## Business Ratios

|  | Year 1 | Year 2 | Year 3 | Industry Profile |
| :---: | :---: | :---: | :---: | :---: |
| Sales Growth | 4,35\% | 30,82\% | 63,29\% | 4,00\% |
| Percent of Total Assets |  |  |  |  |
| Accounts Receivable | 5,61\% | 4,71\% | 3,81\% | 9,70\% |
| Inventory | 1,85\% | 1,82\% | 1,79\% | 9,80\% |
| Other Current Assets | 1,75\% | 2,02\% | 2,29\% | 27,40\% |
| Total Current Assets | 138,53\% | 150,99\% | 163,45\% | 54,60\% |
| Long-term Assets | -9,47\% | -21,01\% | -32,55\% | 58,40\% |
| TOTAL ASSETS | 100,00\% | 100,00\% | 100,00\% | 100,00\% |
| Current Liabilities | 4,68\% | 3,04\% | 2,76\% | 27,30\% |
| Long-term Liabilities | 0,00\% | 0,00\% | 0,00\% | 25,80\% |
| Total Liabilities | 4,68\% | 3,04\% | 2,76\% | 54,10\% |
| NET WORTH | 99,32\% | 101,04\% | 102,76\% | 44,90\% |
| Percent of Sales |  |  |  |  |
| Sales | 100,00\% | 100,00\% | 100,00\% | 100,00\% |
| Gross Margin | 94,18\% | 93,85\% | 93,52\% | 0,00\% |
| Selling, General \& Administrative Expenses | 74,29\% | 71,83\% | 69,37\% | 65,20\% |
| Advertising Expenses | 2,06\% | 1,11\% | 0,28\% | 1,40\% |
| Profit Before Interest and Taxes | 26,47\% | 29,30\% | 32,13\% | 2,86\% |
| Main Ratios |  |  |  |  |
| Current | 25,86 | 29,39 | 32,92 | 1,63 |
| Quick | 25,4 | 28,88 | 32,36 | 0,84 |
| Total Debt to Total Assets | 2,68\% | 1,04\% | 0,76\% | 67,10\% |
| Pre-tax Return on Net Worth | 66,83\% | 71,26\% | 75,69\% | 4,40\% |
| Pre-tax Return on Assets | 64,88\% | 69,75\% | 74,62\% | 9,00\% |
| Additional Ratios | Year 1 | Year 2 | Year 3 |  |
| Net Profit Margin | 19,20\% | 21,16\% | 23,12\% | N.A. |
| Return on Equity | 47,79\% | 50,53\% | 53,27\% | N.A. |


|  | Year 1 | Year 2 | Year 3 | Industry Profile |
| :---: | :---: | :---: | :---: | :---: |
| Activity Ratios |  |  |  |  |
| Accounts Receivable Turnover | 4,56 | 4,56 | 4,56 | N.A. |
| Collection Days | 92 | 99 | 106 | N.A. |
| Inventory Turnover | 19,7 | 22,55 | 25,4 | N.A. |
| Accounts Payable Turnover | 14,17 | 14,67 | 15,17 | N.A. |
| Payment Days | 27 | 27 | 27 | N.A. |
| Total Asset Turnover | 1,84 | 1,55 | 1,26 | N.A. |
| Debt Ratios |  |  |  |  |
| Debt to Net Worth | 0 | -0,02 | -0,04 | N.A. |
| Current Liab. to Liab. | 1 | 1 | 1 | N.A. |
| Liquidity Ratios |  |  |  |  |
| Net Working Capital | \$120 943 | \$140 664 | \$160 385 | N.A. |
| Interest Coverage | 0 | 0 | 0 | N.A. |
| Additional Ratios |  |  |  |  |
| Assets to Sales | 0,45 | 0,48 | 0,51 | N.A. |
| Current Debt/Total Assets | 4\% | 3\% | 2\% | N.A. |
| Acid Test | 23,66 | 27,01 | 30,36 | N.A. |
| Sales/Net Worth | 1,68 | 1,29 | 0,9 | N.A. |
| Dividend Payout | 0 | 0 | 0 | N.A. |

## Want tips and tricks to starting a gift shop?

Start your dream gift shop with confidence! Discover essential tips, expert guidance, and creative ideas to launch and run a successful gift shop.
https://artmall.co.ke/blog/category/starting-a-gift-shop/
$121+$ Creative Gift Shop Name Ideas [ +7 Brand Name Generators]
75+ Catchy Gift Shop Slogans and Taglines
$\underline{27+\text { Best-Selling Gift Shop Items Every Gift Shop Should Have }}$

